

# Foxboro Jaycees Fall Vendor and Craft Fair 2019 REGISTRATION FORM

---

The Foxboro Jaycees will be holding our **Fall Craft and Vendor Fair on the Foxboro Common** on **Saturday, October 19, 2019**. The event will be free to the public and open from 9:00am to 2:00pm. We are inviting crafters, artists, and vendors from the area to set up exhibits on the Common.

Your space will be reserved on a first come, first serve basis, so please mail your form & payment today!

#### Registration Fees:

\$45 if postmarked on or before August 9<sup>th</sup>, 2019

\$50 if postmarked August 9<sup>th</sup> through October 11<sup>th</sup>, 2019

#### **\*\*Registration Closes October 11th\*\***

Please mail your check and registration form to:

Foxboro Jaycees  
Attn: Vendor Fair Registration  
PO Box 169  
Foxboro, MA 02035

- Your **non-refundable** registration fee includes the rental of a 10x10 space on the Common; you will need to bring a table and chairs to display your items. If you wish, you can set up a pop-up tent in your space as well. Please do not set up sides on your tent.
- There is no electricity for vendors at the Common and there is no WI-FI connection. Small generators are allowed, so if you need or want to bring your own power, you must notify us for placement purposes. A generator will require that you be placed near the outside of the Common.
- Since this is an outdoor event, we have scheduled a rain date, which will be Sunday, October 20<sup>th</sup>. In the event of inclement weather, we will notify you one day prior to the event (Friday, October 18<sup>th</sup>) if the Fair will be postponed to the rain date. No refunds will be issued if the event is postponed until the rain date. If we are forced to cancel the event completely, a 50% discount will be instituted for any paid vendor who requests it for the next scheduled fair only.
- **All fees incurred from returned checks will be paid by the vendor in cash.**
- Set-up will begin at 7:30am. There will not be any early setups allowed for the Fall Fair. You will be allowed to clean up from 2-3pm. You will be responsible for removing all your items. Please help us keep the Foxboro Common clean.
- Vehicles are not allowed on the Town Common. Parking is available around the Common for setup and cleanup. We will direct you to park in other areas during the event to leave spaces for visitors.
- If you will be selling food, you are required to obtain a mobile food permit (\$100 annual fee) from the Foxboro Board of Health at least 30 days prior to the event (or pay a late fee). More information can be found here:
- <http://www.foxboroughma.gov/common/pages/DisplayFile.aspx?itemId=15410786&fbclid=IwAR2enRyPMJL1s-UnT6bw178rLtLMQAubyF42Mr7hEo45dxWFwfQw36uPLrE>

# Foxboro Jaycees Vendor and Craft Fair 2019 REGISTRATION FORM

---

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ Car Plate # \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

Request \_\_\_\_\_

(Special Request examples: need shady spot, need to be next to another vendor, need two spots, bringing a generator, etc.)

Type of Product/Service \_\_\_\_\_

**I hereby acknowledge that if I intend to sell food at the event, I am responsible for obtaining a food permit from the Foxboro Board of Health.**

Vendor Signature: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

*Please contact Lynda Walsh by  
Email at [registration@foxborojaycees.org](mailto:registration@foxborojaycees.org) with any questions.*

---

*Official Jaycee use ONLY:*

<i>Date received</i>	<i>Check #</i>
----------------------	----------------

